



MATCHDAY PROTOCOL

Clubs are reminded that failure to follow League rules including this Matchday Protocol will be regarded as a disciplinary matter and referred to a disciplinary panel.

Confirmation of arrangements

Home clubs must confirm arrangements with their opponents (and referee) by the Wednesday prior to a Saturday fixture.

For midweek matches such confirmation should also be made at least 48 hours prior to the date of the match.

Team colours (including that of the goalkeeper), travel directions, kick-off time, type of pitch surface, post-match hospitality etc. should be confirmed. Should a club be unable to provide or attend post-match hospitality they must inform their opponents.

Visiting club complimentary admissions

For each match the home club will provide for 10 complimentary admissions allowing entry to the ground and Boardroom for visiting club officials. In addition, provision should be made for complimentary admission to the ground for up to 4 persons in the visiting club's media team. Clubs should liaise and confirm details of complimentary attendees as part of the Confirmation of Match arrangements no later than 24 hours before the match.

Kick off times

Dates and/or times of fixtures may be changed up to four days either side of the date set for the match with the agreement of both clubs subject to:

- Notification to the League Secretary at least six full days in advance of the proposed date and time;
- Provision to the League Secretary of documented evidence of agreement by both clubs; and
- Confirmation of agreement by the League Secretary.

Midweek matches will be scheduled for a 7.45pm kick-off but may be changed subject to the requirements above.

Team Lines

Lowland League team lines must be produced and submitted on Comet for all Lowland League and Lowland League Cup matches. These team lines should be passed to the referee and the opponent at least one hour prior to kick-off. From these team lines a teamsheet should be produced for distribution to supporters and media representatives. Alternatively, the teams may be displayed on a board or similar accessible to all match attendees. No reproduction of team lines on social or other uncontrolled media is permitted to ensure that regulations regarding data protection are respected (e.g. to ensure addresses of trialists are not revealed).



Pitch inspections and postponements

Clubs must advise the League and their opponents if they think their pitch may be unplayable. Unless all involved have agreed differently, contact should initially be attempted by telephone. League rule G14 covers the procedure for cancelling a match.

Refreshment facilities

These shall be provided inside the ground to all spectators and include hot and cold food and drinks that are accessible from all sectors of the ground.

Public Address Announcements

A Public Address System should be used at all matches. Prior to kick-off and as the team come on to the pitch the names of both sets of players and the match officials must be announced to the supporters. During the match the names of goal scorers and substitutions should be announced.

Half time and full time scores

To help promote the league and to ensure factual and timely diffusion of information, it is the home club's responsibility to communicate half time and full time scores. The preferred method for doing so is via our dedicated WhatsApp Group. Each club should nominate a match day representative who is responsible for updating the half time and full time scores on the group. Please send the name and telephone number of the designated person to Chris Ewing (chris@caledonianbraves.com) who will add them to the group. Scores should be sent to the group immediately after the half time and full time whistles.

Match Programmes

When a match programme is produced it should include as a minimum information about the home club, a listing of both team squads, the names of the match officials, the league table and the league sponsor's logo/advert.

Attendance figures

After each Lowland League fixture the home club must submit an official attendance figure to stats@slfl.co.uk within 3 days of the match. The SLFL will collate the figures from all clubs and from time to time publish a table displaying and summarising this information

Team Staff Removed or Expelled from the Technical Area

A member of team staff that has been removed or expelled from the Technical Area during a match by the Referee must not remain around the pitch or tunnel area and must not stand in an area or sit in any seat in the stands that would allow direct communication with his/her team's players on the pitch or Team Staff in the Technical Area. He/She must not shout instructions or otherwise audibly communicate directly with Team Staff in the Technical Area or players on the pitch. He/She may communicate though by mobile phone or similar small device and may visit his/her team's dressing room at any time.



Payment of fees to match officials

Clubs must obtain and keep receipts using forms provided by the League for all payments they make to match officials in connection with their fees and travel expenses. These fees can be paid electronically.

Alcohol at grounds

Clubs are reminded that Lowland League grounds are designated under the terms of the Sports Grounds and Sporting Events (Designation) (Scotland) Order 2014. In practical terms this means clubs are subject to the same alcohol controls as clubs in the SPFL and the Highland League.