# **Protocol for Addressing Team Line Issues**

## Background

This protocol is designed to deal with administrative errors which do not affect the conduct of the match.

It applies when there are errors in the completion of team lines when there is no question regarding the eligibility of players for the match in question. All questions regarding whether or not the player was eligible must be referred to the Board for examination.

Examples of errors covered by this protocol include:

* Incomplete information regarding trialists;
* Failure to follow instructions regarding completion of team lines;
* Illegible entries.

## Process

1. Each potential breach will be referred to an Examiner, who will recommend to the Board that (a) there is no case to answer, (b) there is an administrative error to be addressed by this protocol or (c) a disciplinary examination should be instigated.
2. If the Board agrees that this is an administrative error, the following standard penalties will be applied:
	1. For a first error in any season, a warning is issued;
	2. For a second error in any season, a fine of £20.00
	3. For a third error in any season, a fine of £50.00
	4. All further errors are referred to a Disciplinary Panel.